Acknowledgement Receipt of the Instrument of Proxy (Sample)

_____(Date)

To : #The owner(s) of/body corporate which owns Flat___, Floor___, Block ___

General Meeting of _____
(name of owners' corporation)

(Date and time of the meeting: #a.m./p.m. on)

I hereby acknowledge receipt of the instrument of proxy lodged by you.

According to paragraph 4(5)(b) of Schedule 3 to the Building Management Ordinance, the chairman of the management committee or, if he is absent, the person who presides at the meeting shall determine the validity of the instrument.

Name of the secretary of the management committee :

Signature :

#Delete where inapplicable.