

List of Flats with authorization notices of natural person lodged (Sample)

General Meeting of _____

(name of owners' corporation)

Date :

Time :

Venue :

The owners of the flats listed below have lodged the authorization notices of natural person with the secretary of the management committee –

Flats		

Note :

- (1) The secretary of the management committee shall display the list of the flats whose owners have lodged the authorization notice (irrespective of validity) in a prominent place at the place of the meeting before the meeting is held until the conclusion of the meeting.
- (2) Those flats whose instruments of proxy have been determined to be invalid by the chairman of the management committee or, if he is absent, the person who presides at the meeting, are marked with a sign.