

**List of Flats with  
Instruments of Proxy lodged (Sample)**

**Meeting of the owners of**

\_\_\_\_\_ **(Name of Building)**

Date :

Time :

Venue :

The owners of the flats listed below have lodged the instruments appointing proxies with the convenor of the meeting :

Flats		

Note :

(1) The convenor of the meeting shall display a list of the flats whose owners have lodged the instruments of proxy (irrespective of validity) in a prominent place in the place of the meeting before the time for the holding of the meeting and cause the list to remain so displayed until the conclusion of the meeting.

(2) Those flats whose instruments of proxy have been determined to be invalid by the convenor of the meeting are marked with a sign.